

**TOP SECRET**

HANDLE VIA [REDACTED]  
CONTROL SYSTEM ONLY

25X1A

Approved For Release 2001/08/07 : CIA-RDP71B00529R000100180020-3

25X1A

[REDACTED] 553-68  
Copy 3 of 6  
19 NOV 1968

MEMORANDUM FOR: Comptroller, DD/S&T

SUBJECT: DD/S&T Management Information Center

1. The purpose of this report is to present recommendations for information (requirements) to be displayed in the Information Center.

2. Chronologically:

a. During the last week in August 1968, you requested my assistance to develop demonstrative displays. [REDACTED] had previously concurred with this request and work was begun in the room.

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b. On 27 September 1968, [REDACTED] was given a briefing on progress to that date and the work yet to be accomplished. On 4 October 1968, I reported completion of the demonstrative displays to [REDACTED] and requested his assistance to obtain some help from Graphics.

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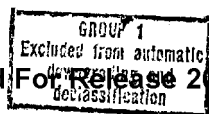
c. On 9 October 1968, a briefing was held for you [REDACTED]. At approximately 12:30 p.m., Mr. Duckett chanced by as we talked in the corridor and at your request, I briefed Mr. Duckett on the room.

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d. On 10 October, the question of room security was addressed and resolved via a schedule control.

e. On 1 November 1968, I again raised the question of putting the room into operation with factual and current data.

3. The attachments reflect four major categories of data that must be of prime interest to the DD/S&T and the DD/S&T Staff, i.e.; Current FY Resource Management, Trends, Project Status, and the DD/S&T PPB Cycle. If this data is to be meaningful in a management sense, then actuals must be compared to plans so that the status of each category can be reflected and significant deviations from plans challenged.



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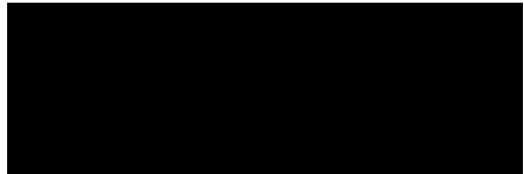
[REDACTED] 553-68

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4. The display media were designed to meet two objectives, i.e.,  
(1) Professional Appearance and (2) Ease of Maintenance.

5. The overall information objectives for the room were established to limit the wall displays to relevant data summary statistics with the detailed data residing in the computer. Until full terminal operation, data notebooks will be substituted for the automated data base. GSA will begin cable installation Tuesday, 19 November 1968.

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Attachments:  
As stated

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RESOURCES MANAGEMENT

| FY 69<br>MANPOWER |    |        | CURRENT FY<br>FUNDS |  |        |  |
|-------------------|----|--------|---------------------|--|--------|--|
| OFFICE            | TO | ACTUAL | BUDGET              |  | ACTUAL |  |
|                   |    |        | CIA                 |  | CIA    |  |
| 60 ODDS&T         |    |        |                     |  |        |  |
| 61 OSA            |    |        |                     |  |        |  |
| 62 ORD            |    |        |                     |  |        |  |
| 63 OEL            |    |        |                     |  |        |  |
| 64 OSI            |    |        |                     |  |        |  |
| 65 OCS            |    |        |                     |  |        |  |
| 66 FMSAC          |    |        |                     |  |        |  |
| 67 OSP            |    |        |                     |  |        |  |
| Totals            |    |        |                     |  |        |  |
| PROGRAM<br>CAT.   |    |        |                     |  |        |  |
| 1 COLLECT.        |    |        |                     |  |        |  |
| 2 PRODUCT.        |    |        |                     |  |        |  |
| 3 I P & E         |    |        |                     |  |        |  |
| 4 C A             |    |        |                     |  |        |  |
| 5 COMMO           |    |        |                     |  |        |  |
| 6 R D & E         |    |        |                     |  |        |  |
| 7 PROG WIDE       |    |        |                     |  |        |  |
| Totals            |    |        |                     |  |        |  |

RESOURCE ALLOCATIONS - MAJOR OBJ CLASS

| FY 69  | MANPOWER |    | FUNDS                |                   |                           |                |  | PROP | CONTRACTS | TOTALS |
|--|----------|----|----------------------|-------------------|---------------------------|----------------|--|------|-----------|--------|
|  | POSITION | AE | PERSONAL<br>SERVICES | TRAVEL<br>& TRANS | RENTS<br>COMMO<br>& UTIL. | OTHER<br>SERV. |  |      |           |        |
| ↑<br>Stubs same as RESOURCES MANAGEMENT, 449082<br>↓ |          |    |                      |                   |                           |                |  |      |           |        |

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PROJECT NAME

Projects chosen to be highlighted on basis of significant costs or political sensitivity, e.g.:

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THE PPB CYCLE  
FOR DDS&T

